

Committee: Joint Commissioning Committee
Date: Thursday 21 July 2016
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, Oxfordshire
OX15 4AA

Membership

Councillor Nicholas Turner (Chairman)	Councillor Ian McCord (Vice-Chairman)
Councillor Ken Attack	Councillor Anthony S. Bagot-Webb
Councillor Phil Bignell	Councillor Rebecca Breese
Councillor Roger Clarke	Councillor Chris Lofts
Councillor G A Reynolds	Councillor Barry Richards
Councillor Dan Sames	Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitutes

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

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The Forum
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Northamptonshire
NN12 6AD

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4. **Chairman's Announcements**

To receive communications from the Chairman.

5. **Minutes** (Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting held on 26 May 2016.

6. **Staff Survey 2016 Results and Analysis** (Pages 7 - 28)

Report of Director – Strategy and Commissioning

Purpose of report

To provide an overview of the results of the 2016 staff survey

Recommendations

The meeting is recommended to:

- 1.1 Note the contents of the report
- 1.2 Consider the staff survey results and identify any particular issues to be addressed through the action planning process.

7. **Business Case for a Joint Property and Investment Service** (Pages 29 - 36)

Report of Head of Regeneration and Housing

Purpose of report

This report presents the final business case following consultation for a joint Property and Investment service across Cherwell District and South Northamptonshire Councils (hereafter “Cherwell” or “CDC” and “South Northamptonshire” or “SNC” respectively).

The report recommends the formation of a two way joint Property and Investment service and in doing so seeks the Joint Commissioning Committee’s agreement for the staffing elements of the business case.

The proposal is part of the wider transformation programme across the two Councils.

Recommendations

The meeting is recommended:

- 1.1 To consider the responses to the consultation process with the affected staff and trade union representatives received as detailed in the consultation log

(attached as Appendix 2) and from the Joint Councils Employee Engagement Committee (to be reported verbally), and determine whether any amendment to the business case is required as a result of them.

- 1.2 To note that the business case was considered and approved in respect of non-staffing matters by CDC Executive on 4 July 2016 and by SNC Cabinet on 11 July 2016.
- 1.3 To approve the staffing aspects of the final business case to create a joint Property and Investment service between SNC and CDC.
- 1.4 To delegate to the Head of Regeneration and Housing responsibility for implementation of the business case, including approving the costs of any potential redundancies, in consultation with the Chief Finance Officer, subject to the business case being agreed by both Councils.

8. Joint Appraisal Sub Committee - Verbal Update

Currently responsibility for appraising the Joint Chief Executive lays with elected members appointed to the Joint Appraisal Sub Committee. The Joint Appraisal Sub Committee is made up of a total of 8 members (including the Leaders from each Council), drawn from the Joint Commissioning Committee.

At the 26 May 2016 meeting of the Joint Commissioning Committee, Members resolved to defer making appointments to the Joint Appraisal Sub Committee pending a review of the Chief Executive's appraisal process.

The CDC Leader, Councillor Barry Wood, and SNC Leader, Councillor Ian McCord, will provide a verbal update to the Committee.

9. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

10. Exclusion of the Public and Press

The following item of business contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter

arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

11. Business Case for a Joint Property and Investment Service - Exempt Appendices (Pages 37 - 84)

Information about this Meeting

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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